

I receive up to 10 requests a day for a permission number to join a class.

Many of these requests include detailed narratives with justification and many of the stories are very compelling.

I am fully aware of the difficulties that the reduction in available classes is causing, but granting exceptions to the established Wait List process is not a viable or just solution.

My policy regarding adds to closed classes is fixed:

I issue permission numbers to students who are listed on the class Wait List. Prior to the start of the term Wait List Students are automatically added as enrolled students withdraw. On the Friday prior to the start of class, I receive permission numbers and I will issue these numbers to Wait List students if a vacancy occurs in a full class.

Online Wait List Students will be informed by iMail when an opening is available.

In person, both traditional and hybrid classes Wait List students must attend the first session to be eligible to receive a permission number. BUT attendance DOES NOT guarantee admission – the computer labs have a fixed limit of 31 students. This means all enrolled students who attend and fulfill the requirements are admitted then Wait List students will be admitted in list order until the room is full.

Do not write for an exception – permission numbers for closed sessions are issued to Wait List students and that only occurs when enrolled students fail to meet the first day requirements.

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